**Library Volunteer Leaders - Notes**

**10-6-21 1:30 EST**

**Host: Wendy Johnson, Indianapolis Public Library**

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Hello, Friends!

Great conversation today about screening volunteers who drive for the library, home delivery by mail, and maker spaces. Jessica (linkj@crlibrary.org) is looking for information on home delivery programs. Please drop her a note if you have documents or ideas to share.

See you next week!

Wendy J.

Meetings will be held every Wednesday at 1:30 EST for an hour until further notice. We’ll use the same Zoom link each week. Please share the link with fellow library volunteer leaders…**the more smart people the better**.

Zoom:  https://us02web.zoom.us/j/85199850785?pwd=WHorb3h2ckgvZjhZT1BOVWxEMzhlZz09

Meeting ID: 851 9985 0785

Access Code: Volunteer

**Topics Discussed**

**Vaccinations**

Are we asking staff and/or volunteers for proof of COVID vaccination?

* Staff are just recently being asked for proof
* Annonymous survey of library staff to gage % of vaccinated
* Can’t ask staff/volunteers per policy
* Will not be asking volunteers to ask if a patron is vaccinated.
* Some pushback – confidentiality, HIPPA, checking raises a barrier to library access
* Volunteers generally are happy the checks are being done
* Some are trapping copies of vaccination cards in the volunteer database tool (or adding a check box) - created a check box in history in Volgistics that says V Card Shown and I check that off
* If staff/volunteer refuses based on religious or medical exception then HR is handling – providing/requiring a KN95 mask be worn at all times in the library
* Masks are required by all at all times for everyone – Hillsboro – very strict – staff deals with problem patrons
* We will be asking staff for vaccination status (or to be tested weekly) for the federal mandate. I have not heard what we will be doing for volunteers. I highly doubt we would require vaccinations for customers.
* Sample form: <https://attestation.multco.us/>
* Anyone using a 3rd party for staff verifications? In Portland we have a Performing Arts Vaccine Coalition with a ton of organizations (many nonprofits) signed on: pdxartsvax.org
* We don't maintain a hard copy of their vac card, they just have to show it. We don't even allow them to email a picture, we have to physically see the card.
* State mask mandates in OR and IL
* We have a printed daily health check that the volunteer reads upon arriving at the library, then signs an attestation sheet. everyone is required to wear a mask. kn95 masks are available for anyone upon request.
* In Lewiston, the library requires masks but not the rest of city government, so it gets a bit confusing for the community. Most of them are not happy about it.

**Volunteers Driving**

What are the screening norms are for volunteers who drive for the library?  Does anyone have infraction limits?  Time frame?  I have a potential volunteer who has 2, one for speeding in a 15mph zone, and one for no insurance, but they were both 10 years ago.

* Volunteers driving own car
	+ Proof of personal insurance & Driver’s license
	+ OR no proof of personal insurance or DL – The responsibility is on the volunteer to maintain these and not the library
	+ We have a few volunteers who drive their own vehicles for library business. They have to provide a current license and insurance. We don't do a driving history check.
* Staff driving library vehicle – DMV checks are conducted by the library’s insurance company

**Home Delivery by mail instead of library vehicle**

* Partnership with Pittney Bowes saved $. They provide heavy shipping bags.
* Increased program by 50 patrons
* Homebound Specialist (staff) does selection, talks with patrons, builds relationships
* Volunteers may not return to this program
* Other home delivery thoughts
	+ Program run by Outreach teams
	+ Volunteers do the selection of materials for patrons -staff do the rest of the processing
	+ VIP – very important patrons – heavy users, difficult subject material with interlibrary loan, move around a LOT, only need short-term support

**Maker Spaces**

* “Collaboratory” – Hillsboro – Started by volunteers – now have a library supervisor – all tools have a user guide for safe usage – arts & crafts meet-ups led by volunteers – some paid instruction – volunteers are safety monitors. Staffing with volunteers full-time was a challenge, the staff member covers shifts and the floor staff visit the space to check-in. The library supervisor or a staff member is stationed in the collaboratory during open hours.
* Youth-focused space – framed as “not an expert” – mess around, try it out, learn together, 2-3 dedicated staff to the maker space
* No charge for anything – 3D printer usage by sending your file to the library then pick up the finished product – print on-demand.
* Funding for equipment: FOL, Foundation, Grants, donated space, built into the budget, work with IT for joint grants, donations from businesses,
* Full recording studio with inventory of instruments
* Kits to check out, then use in the maker space
* Green screen, Cricut, welding tools, Accu-cut, glow forge. various software for animation, photoshop, sewing machine and serger, button maker, laminator, musical recording and instruments, Sewing machines from “library of things”,
* And more tools … <https://multcolib.org/library-location/rockwood-makerspace>
* We also had a mobile sewing lab for programs offered to our Somali community: https://multcolib.org/blog/20180511/library-offers-sewing-classes-somali-community
* Maker Space “agreement” is on their library account
* Planned cultural and intergenerational experiences – activities to connect to the neighborhood
* Crafts on Carts that roam the library
* Maker space staff rotate/tour branches with project to introduce program to community and encourage them to visit the downtown branch.
* Here are couple of blog posts about our makerspace volunteers: https://multcolib.org/blog/20200520/volunteer-spotlight-clarissa-littler https://multcolib.org/blog/20190513/volunteer-spotlight-ethan-wood
* Our makerspace (called Makerplace) just opened a few weeks ago. Once they get settled, we'll most likely bring volunteers on board there. One role we're thinking of is "ask the expert." A volunteer would be available to answer questions, give tips, etc. about a certain craft area (i.e. sewing, quilting, etc.). <https://www.ahml.info/makerplace>
* We have 3 areas of maker space - Video/photo/ digital editing, Sound recording studio, then the catch all other area so sewing machines, 3d printing, pop up activities. Volunteers help based on programing support request for staff. So one staff who did our learn to sew had two roving volunteers to help as needed while she led, lots of help with pop up programs. There was discussion on having volunteers in our Musical Instrument lending library ( kinda part of the space, kinda not) to help with cleaning and tuning but have moved away from that idea
* We have two maker spaces that are still closed. https://www.saclibrary.org/Education/Tech-Creation/Makerspaces
* Creation Station Coordinator here: <https://getinvolvedclearinghouse.org/position-descriptions/creation-station-coordinator-show-low-az>
* We also have the green screen thing going and one of our study rooms adjacent to the main Collaboratory is being turned into the pod casting studio. Our neighborhood branch, Shute Park, is going to concentrate on traditional and cultural arts types of projects with a heavy emphasis on intergenerational sharing as it's basis. So more of the sewing, knitting, hand work, paper crafts etc. instead of the more techy things like the 3 D printer though that will be available.

**Training Opportunities**

* [ServeOhio annual conference](https://www.serveohio.org/News-Events/Ohio-Conference-on-Service-Volunteerism/Conference-Session-Descriptions), virtual, Oct 27 & 28, $50
* Niche Academy Library Online Learning Conference, January 21, 2022. [FMI](https://www.nicheacademy.com/library-online-learning-2022?utm_campaign=Library%20Online%20Learning%20Conference%202022&utm_medium=email&_hsmi=146863292&_hsenc=p2ANqtz--3cVBwJ-Q-lv0G6yXlSEDODwrLH6naND1JkxoEJ9XxptErrjMOwPp1TBWV-DM72TaQ2fTIryrwwBcq85sqF9WmpyvisA&utm_content=146525130&utm_source=hs_email)
* [MAVA Dismantling Inequities Conference](https://mavanetwork.org/content.aspx?page_id=22&club_id=286912&module_id=484644), virtual and interactive, Dec 9 & 10, 2021
* [Virtual Programming during COVID: what we wished we had known in Advance & what we learned during the process](https://www.nicheacademy.com/virtual-programming-during-covid?utm_campaign=Webinars&utm_medium=email&_hsenc=p2ANqtz-8bEVyPvYzv1WlAeMbWd9GQbUvjDOJq1zEvsc3xw2B7RjXQvoUxiuAZEW_-j9DUqRSERDNKD7D_GRsDqvEhMcEmZhovBA&_hsmi=161989348&utm_content=148869661&utm_source=hs_email&hsCtaTracking=1b530645-15e3-43dd-91a7-3dc786952f70%7Cf9f6b229-d2d4-4058-aa0b-67e8c620bb7c), Niche Academy, Wed, Oct 6, 2:00pm EDT/11:00 PDT, Free

**On-going Educational Resources (just a few)**

* Volgistics National Peer Group – online – 2nd Tuesday of the month – free!

FMI contact Jessica Link, linkj@crlibrary.org. Recordings are available after you sign a release.

* Better Impact User Group – online – 1st Tuesday of every other month – free!

October 5, 2021, December 7, 2021, February 1, 2022, April 5, 2022, and June 7, 2022,

2p EST/11a PST <https://us02web.zoom.us/j/86131303138?pwd=RlBWN2U4SWpZZEdXNEhOem9uTUZJdz09>

Meeting ID: 861 3130 3138

Passcode: 240307

* Join the GetInvolved listserve by emailing Carla, clehn@califa.org. Fabulous resource with samples, current news & updates. <https://getinvolvedclearinghouse.org/>
* VolunteerMatch. Free sessions on many of the topics we discuss in this group: https://learn.volunteermatch.org/

**Future Topics**

* Seed Library Volunteers (Rita)
* Online holiday gatherings – games, events, ideas to keep people engaged (Heidi)
* Volunteer Manager Ethics
* Staff working with volunteers: tips
* Volunteer Orientation/Training
* Working with AmeriCorps/Vista
* Difficult conversations
* Opportunities without onboarding barriers? Pop-up volunteering, Informal Volunteering
* Teen Advisories
* Circle Back for updates:
	+ University of North Carolina – Charlotte (UNCC) Class Project Update – Chauna
	+ Chauna –“that troublesome patron” update?
	+ Our leadership role, what new things are we doing? Resources to share?