**Library Volunteer Leaders - Notes**

**1-20-21 1:30 EST**

**Host: Wendy Johnson, Indianapolis Public Library**

[**wjohnson@indypl.org**](mailto:wjohnson@indypl.org)

Hello, Friends!

I’m back with a negative covid test. Whoop Whoop! Two weeks of sleeping 12-15 hours and I feel like a new person. Watch out! My deepest thanks to Wendy M. for holding things together in my absence AND to all of you for your participation! Virtual high-fives all round!

Please, take care!

Wendy J

Meetings will be held every Wednesday at 1:30 EST for an hour until further notice. We’ll use the same meeting link each week. Please share the link with fellow library volunteer leaders…the more smart people the better.

Zoom:  <https://us02web.zoom.us/j/85199850785?pwd=WHorb3h2ckgvZjhZT1BOVWxEMzhlZz09>

Access Code: Volunteer

If you’d like add/check/update your contact information on our shared Google doc: <https://docs.google.com/spreadsheets/d/19blg00lShuMShHK2ab1TGeiK6kYqGfpvxz8qO9F8nnM/edit?usp=sharing>

**Topics Discussed**

* IndyPL Secret Santa book sale update
  + 53 orders @ $20 each = $1,060.
  + Next year will a team of elves to help with selection and mailing! We’ll also need to move our timeline to accommodate for the delays caused by an overwhelmed USPS as many of our shipments arrived late.
* Phased re-opening: vaccinations required?
  + Discussions are occurring as reopening plans are being made
  + Concerns re requiring proof of vaccination
    - Is this crossing the line with HIPPA
    - What if the vaccine isn’t available to everyone?
    - What if a person doesn’t want to take the vaccine for whatever reason?
  + We will probably open soon. If our city removes the mask mandate, we will be full of unmasked patrons, but the employees will wear them. Staff may have access to the vaccine, but it will be a long while before we make it to the top of the list. (Rebecca Hardin)
  + We closed to the public around Thanksgiving and re-opened yesterday. No vaccinations required, but I created a COVID waiver for volunteers to sign understanding the risk of coming in. The waiver has been in place since September. (Kelsey Sprys) (The waiver will be on the clearinghouse.)
  + Planning on mirroring the staff requirements for volunteers
* Public computer access at this time
  + Subject matter expert can remote in to the patron’s library owned computer to provide assistance
  + Triage at the door to route patron’s to computer lab or print/fax resources
  + Limited numbers of patrons in building/space at a time
  + ScreenLeap for sharing - <https://www.screenleap.com/>
  + Parking garage vestibule has a staffed mini computer lab – printer, fax, internet access computer for quick needs (10 min max).
  + Laptop checkout for 1 hour with library card. Some use it in their car in the parking area.
  + Another system has laptop checkout for 1 day (check out and return by same day at close). No problem with the computer being returned.
  + Sign-up process for 2 hour block
  + Curbside printing. Up to 5 pages for free. Fees may be charged for larger print jobs.
  + Mobile printing up to 100 pages per document and no limit on the number of documents, <https://multcolib.org/mobile-printing>. Printed documents are available for 5 hours after printing.
  + Lend Chromebooks and hotspots, <https://multcolib.org/chromebook-and-hotspot-lending-application>
  + Here is the info on the self-service tech station <https://www.ahml.info/node/100008772>
* Self-care: What’s your plan for YOU?
  + Calm, <https://www.calm.com/>, for meditation and more restful sleep
  + Headspace, <https://www.headspace.com/>, for mindfulness. One system set a system wide appointment on Friday afternoon.
  + Hugging grandson
  + Attending webinars, learning more
  + Taking a walk at lunch every day
  + Remembering to breathe!
  + Puzzles, dogs, and wine
  + TED talks on gratefulness, meditation, health, mindfulness
  + ALA Stay Well/Stay inspired, <https://www.alastore.ala.org/sites/default/files/StayWellStayInspired.pdf>
  + “3 word a day” devotional/mindfulness book
  + Priority list/checklist with bonus items: gratefulness, example: <https://www.amazon.com/bloom-daily-planners-Planning-System/dp/B079RMVNMG?ref_=ast_sto_dp>
  + The (free) 2021 Virtual Tennessee Conference has a session called "NEW START and Taking Care of Ourselves so We Can Serve Others" (link for the conference is under Resources)
  + We had a staff request for a meditation space, so one of the smaller unused offices was converted into a quiet space. There are a couple of comfy seating options and lights. It still has a desk and computer if someone needs to reserve it for private virtual meetings. I still need to check it out.
  + Gratitude journal by Nicole R. Smith, “101 Affirmations for Volunteer Administrators”, <https://www.amazon.com/101-Affirmations-Volunteer-Administrators-Inspirational/dp/B089CLX3QR>
  + “Surviving the Apocalypse Together” workbook, https://madqueer.org/
  + Putting the Self back in Self-Care: Wellness in the time of COVID, from NNLM - library focused panel <https://www.youtube.com/watch?v=t46T79W-UdM&feature=youtu.be>
    - Podcasts: https://www.timeandtalentpod.com/news
    - https://nicolersmith.net/podcast
  + Prepping a tween mindfulness class for summer reading program which incorporates journaling and yoga
  + Shut down computer then take 15 min to decompress, knit/watch videos, before leaving home office
* Coalition for Volunteer Impact, <https://coalition.volunteermatch.org/> 100 Million Volunteers by 2025 – not much current news about this, but it’s on the list of things to watch
* Opportunity Listings – tools used for recruitment
  + Apple Maps listing volunteer opportunities: : [San Francisco](https://solutions.volunteermatch.org/e2t/tc/MW-LDy7RTd-W5Qb0Zv12T1NPW4zFhY94m0xfDN3S9PH53p_97V1-WJV7CgMpLW8ZTytn76nQ66W2J_Gl85sPNy6V2RY9z6YyqfRW2H3Yxh1TXKzQW63hJL42xLs_yW3pQx3947l1fLN7Fz_w6_v4CtVDYL7r74xSXJN4KfSgPCrzt0W8Fdkps48KCtPW6YnTGG1wYZ2kW53XqHc6ZhmyBW56kwfB3pg8GTN4mhMlGfP8wkW17lgrb1TsJsRW1D2L7Q7XT8H7W4ZyM9B3f7mChW7_f2qZ6HqcNHW8YgNGT7csV9lW6vBKgb6c3SX3W6pQkLX74gWN2W7KM764463HNDW8lMM4t2n-L-BW6-C1JL95NylJ33D51), [Chicago](https://solutions.volunteermatch.org/e2t/tc/MW-LDy7RTd-W5Qb0Zv12T1NPW4zFhY94m0xfDN3S9PH53p_97V1-WJV7CgZxyW2Gp8pn5RnMhvVPJcsh4jZhsKW1c1SpF8QXWxRW45stM05Bd_4kW4pv6NW6TtcdBW7spxcW7D22_8W2wQFQN6h-chKW5cNs1X16Zc8TW3kqrYx611jY1W62dNH42NXQdLN6-ktHbdyW3NW4LySVv3q-YHGW7HC-zz7n9gT_W8R6kk42088TYW1mk1Q_8hz9QqW3wCh-S2BjTCyVqBcRk4NGkrlW8jls3x7znK9lW1MZG-F5QqGczVPGhdt1hPyQ0W44Ycdt4nm-BwW8F1MCy8kpxQGN71XbFwnvTczW2gcLfl1bMJRr38Ml1), [Atlanta](https://solutions.volunteermatch.org/e2t/tc/MW-LDy7RTd-W5Qb0Zv12T1NPW4zFhY94m0xfDN3S9PH53p_97V1-WJV7CgzZyW8gcmWY19C3NxN8TB-zNj5DYHW4L3hgB7cpm_9W6rcVMl4KFx_2W5BgpwH6cZtDhW1mRWCS489JcZW5SMp0P8wPt8VW7yhGLn3FpXHNW4__P6h5gHC9zW1QNK2Q2qN52SW2Zn8Xc7kM0vVW5fcwmw2kLDqdW1F6_1T7pkTz9W84VWr08t3wx0W75QTwV1wBRYjN6SMmGCK0kxdW2MCL6-8rL9fgW7CbxmL6H-whHV73SHq1nHnp-W6cg-cn5gWTS7W32cChG2R9YctW3TQqmp7G2sf0W4Z7PZ69dRcFLW6SP7GF7cq0Ng3dc21), [Seattle](https://solutions.volunteermatch.org/e2t/tc/MW-LDy7RTd-W5Qb0Zv12T1NPW4zFhY94m0xfDN3S9PH53p_97V1-WJV7CgKfgW4gZ_TL1Sg5M1W9lZ2Wb1wY0XWW51D8h77Fl19ZMSzfPc3PHzgW8PWySn1tw4p0W4TFWST7T-lyZW1tsjCt3F4ZLMW5RF5hK6CXMKKW2-nP2r6NLc66W7tb-0l4LDD9RW318zF75M3jmNW2Pp6cn3Q_NTbW4FPXCf7hLJkXW2c6Y9V6bGkR6W2d4D3M46GMlKW5V8Vkp8fg2v6W89rk3T79FBwWW7pv2vK4lBLPdW1cG0Bx7HGhD4W5JzPjv83z67MW47JbGH6YNfCdW2qXYpG4_xSGxW6G1RgD2vYN4SW1cjHkz24z-WQ3nfq1), [Los Angeles](https://solutions.volunteermatch.org/e2t/tc/MW-LDy7RTd-W5Qb0Zv12T1NPW4zFhY94m0xfDN3S9PH53p_97V1-WJV7CgHCKW96V9k58PscnHW5cz61n196z-qW6JYMY31w--vTW63yr5s6ZHG0qN4CjR2qq6msvW8GP5sC2c6cDmN2JK5H1_y38sW5BMs3H3SlqZ3W8Q6K48590kqDW5cs7yC81wmzrW1_TltY7prDVWW19VWn17YkFlrW5rC_Wf4jX08tVfKpvK4XfTKvW7-w3Mp4km8HTVJ6klr8Rt-p-W8bT2xl5VbvYXN8WPN3qJvqnzW9cLh9Q4blc_SN6YT0sPH0mVmW6mNND18y5lPCN8VGndgpwrxMW5wTzQV5zl3WdW5CxG4m1BXjM23f921), [Houston](https://solutions.volunteermatch.org/e2t/tc/MW-LDy7RTd-W5Qb0Zv12T1NPW4zFhY94m0xfDN3S9PH53p_97V1-WJV7CgGC4W4TrvZF6LV0C-VfWd1w84QtBtW1DgN6M3l5YFsW7wx-8r52pT9ZW40CXqK1BC9cLVds9_N80Gq6SW3kfg6r4d83FGVN_zxX9dPjK8W6ZszGF5__q_cW67dnYQ2GTYWQVdv1zC5R75fKW1yv5BF24wb4TW4rzyvk58z4XTW14lFrD4zxhGVN6SRWsG-pzTCW4GvpK35xjSMgW4278Lh8V8gcwVdcPvl5SRqJgW6F81C62S1hj4N2M--gJpTbXTW8MB3Q66rQb8kW3Ghv4R3F6qbNW4-k5tc5sC0DQW900JJb4B6X3f34Z41), [New York City](https://solutions.volunteermatch.org/e2t/tc/MW-LDy7RTd-W5Qb0Zv12T1NPW4zFhY94m0xfDN3S9PH53p_97V1-WJV7CgHK4N87wyKVRDr8nW2VWR2X3Sw7chW5Mx6Fm3L1Qx7N3Q2j0PbTb9mW5Tvd9C3gyGF1W4h7vjy1WnmQ_W8bht6c1y8GXkW62sMDQ14BPbvN6Nv-WVd9dyxW3lN7xm3GwkvYN3wRPCPpyPCfW9j9cLR6XjVdQN4y5XfyYjSlTVdWnJ-3TWqYvW2lYQ015JvCn4N2j6fQBqjd43N88dKy09cDtqW5YV7_N8d6t7fW8X850x6DH-m8W1RXxLc3LklK6W3qr3rl41QKL_W8L6JMD5vlSC4W2cwXsd4q-LQ8W9cckG13Bwtw72Zd1), [Boston](https://solutions.volunteermatch.org/e2t/tc/MW-LDy7RTd-W5Qb0Zv12T1NPW4zFhY94m0xfDN3S9PH53p_97V1-WJV7CgLNyW8Zd_Kx8nmF92W5dJpkQ7xFz8LW61S3X25H7sdtW4VMJ9J67dHPqW5wgJcg2My3QmW29TP-p86q0T2W7RKb8M35mZv8W3X4Rg17BtVCtW1KPY9L6dlrTxN984FXS7-byjW1zXFLr7PlzDrW6T01j97NRcBCW4Q586h93fr6kW2pzYH13ZJR3SMntf_hVFHM-W2SVVLC5ZNz_hN3884RyRdqDBW84y7VR6nHB5KW6GFKly2JJ6JQW1FvZV_3Z_CkjW289Ps86Sk9WBV-XSlJ28cz_mW9gZ4Qt5bcMxVW1r92pC5cQzCZ3kzX1), [Miami](https://solutions.volunteermatch.org/e2t/tc/MW-LDy7RTd-W5Qb0Zv12T1NPW4zFhY94m0xfDN3S9PH53p_97V1-WJV7CgHcvW4VDt6l3gKKy5W9jDQ6W6zTj4YW4qZzB93FmJkyW5YmtQd647zZGW5N6Gqn5FgK0QW4jBl356Sz2TsW2GlLhD9fJCtrMX-dmrrQXzNW3JD6m17r6sYLW5_mTfx7THQSMW8ZPZXd50FWqPW394vcc8mkB0kW3z2RTr2qSCq8W5Dg-fW40TTJNW33cK0M8jMXbqW1Fm4C37Y59gJW7KYsxt5kqbvXW4ClJ_P8BYnvkW81ZwJT4bsqg7W2BZS0_2JZG03W54p5Fx2G-PBTW4f5PHl1V-9VNW2vVdX05Kv44hW3ChycB2scrbp3nRd1), [New Orleans](https://solutions.volunteermatch.org/e2t/tc/MW-LDy7RTd-W5Qb0Zv12T1NPW4zFhY94m0xfDN3S9PH53p_97V1-WJV7CgL18W5ftHz-7PXtHhW90mg-C3SRZhkW53HZxm2y5xVWN5jP8RK7SDh1W2K3qRp6s2LM4Vq1YvG3h4cCLW2HG6WR47Y_bfV8ZWJv2dbhlzVsDGmH3BqVXrW7NP6yc18PSL7W2_ZjLZ5McwZjW8gKZHT22xsPXW4FXYW07T0g09W7sf9xj2hqygSW62YX7822TN8xW6QjTpr35TDMdW5_RSS82K0sP5W44Rj2k7-SWnCW39McfJ5qgDTKVqG0jQ8b35-jW7YjcQz7HvjZ_W81L2lT8FG5wBW5g30Tc7DGPH2W25c9YP8Vr_Dl3mrl1), and [Washington, DC](https://solutions.volunteermatch.org/e2t/tc/MW-LDy7RTd-W5Qb0Zv12T1NPW4zFhY94m0xfDN3S9PH53p_97V1-WJV7CgGLVW4y8hys4XJ6P3W17gJ1r7Nl30bW1gS9WW35xRDyW3gG5zg6Mmwz1W30bphN5Bd7ZmW6bHt_C2cBBzbW3PjP6l8mhw54W4z1x_t3vRXPtW3L4NP03Y9ZppW8vqNwy2l7RyGVTzB_j23yzlHN7wB-Fx1KZGTW8xq7R23QZXhYW1dqKN-81lKFTN5k6VpQ4W2VrW31L-_95SpQkfW1QZMnk2Z3Y46W3PQDNM1SdlxsW8hqlLV1jmBYjW84kGLk6FN59rW70cxnX1r_SnYW6zrh1j2n24L3W7Wq7q75mHLTpW5NkvYl1cRvN73qmJ1)
  + [Points of Light Engage](https://engage.pointsoflight.org/?utm_medium=email&_hsmi=105515070&_hsenc=p2ANqtz--2QaNy26H_-ic78vFFyqyhkfedQA-QBoaU9SbzLXGqPeK3OPRcWIwLsGgqmhcY7B9HADoyQhwqQR2Xx2Dd2Uw3bcrgJCv81KfnxZv_RnzfrQVL8gU&utm_content=105515070&utm_source=hs_email) – (formerly e-volunteerism) meta search engine, not to be confused with the Engage Journal from Energize, Inc. (Live long and prosper, Susan Ellis.)
  + DoSomething.org for youth volunteers.
  + Book for ideas on how to post: XYZ Factor by Alyssa Ruderman, Nancy Lubin
  + VolunteerMatch - now it links to LinkedIn
  + Local United Way or Volunteer Center
  + <https://www.catchafire.org/> - virtual volunteer projects
  + Targeted recruitment by contacting Facebook groups –i.e. recruiting LEGO program facilitator from Adult Fan of LEGO Facebook group
  + Handshake for the local colleges
  + GivePulse which is a local college online volunteer center
  + College Greek council
* Volunteer Recognition Ideas (Watch for more next week!)
  + We were talking about doing a curbside packet pick up that volunteers will open on a Zoom call together in April for recognition as a possibility.
  + Make and Take craft for volunteer event to do together
  + Mailing a Thank You
  + Open house drive by

**Resources and Training Opportunities**

* Volgistics National Peer Group – on-line – 2nd Tuesday of the Month – free!

FMI contact Jessica Link, [linkj@crlibrary.org](mailto:linkj@crlibrary.org). Recordings are available.

* CVA Study Group, Marcia ([Marcia.hale@hillsboro-oregon.gov](mailto:Marcia.hale@hillsboro-oregon.gov)) is going to host/lead a CVA study group for anyone who is interested. **Starting in January ’21**. Following the CVA book. More about CVA: <https://cvacert.org/>
* Join the GetInvolved list serve by emailing Carla, [clehn@califa.org](mailto:clehn@califa.org). Fabulous resource with samples, current news & updates.
* VolunteerPro. Keep Remote Volunteers Engaged: 5 Simple Tactics to Keep Your Supporters Connected, Inspired, and Ready to Roll When COVID is (finally!) Over  
  February 2, 3, or 10, 2021, Seats are limited and we generally sell out for our free trainings.    
  So, [SAVE YOUR SPOT Now >>](https://volunteerpro.lt.acemlnb.com/Prod/link-tracker?redirectUrl=aHR0cHMlM0ElMkYlMkZ2b2xwcm8ubmV0JTJGd2ViaW5hci1rZWVwLXJlbW90ZS12b2x1bnRlZXJzLWVuZ2FnZWQlMkY=&a=1000506578&account=volunteerpro%2Eactivehosted%2Ecom&email=kqYTq9rMKDivUJHM9eRsWcPHscJHbbOnxyOvPlnI2kE%3D&s=e54af8fa673c7c311c1b07c7b9ff2ed6&i=863A958A1A6181)
* ALIVE membership ($50/yr.) upcoming monthly training looks great! And new Communities of Practice starting.
* 2021 Texas Volunteer Management Conference, Shaping the Future of Volunteerism, 100% Virtual, May 13 & 14. $20 for Student/AmeriCorps, $35 General Admission. <https://www.texasvmc.org/>
* Texas Volunteer Management Conference 2020 Past Webinar recordings – FREE - <https://www.texasvmc.org/webinars/>

**Future Topics**

* Volunteer Recognition – year round and April (Katie N. and group)
* Placement for volunteers with disabilities
* Volunteer advisory groups
* Volunteer mission statement & vision
* Volunteer communication – newsletters, Facebook group, or ??
* Volunteer Coordinator Training. What’s covered?
* Circle Back for updates:
  + January. University of North Carolina – Charlotte (UNCC) Class Project Update – Chauna
  + Reinventing volunteer engagement in our libraries – removing barriers