

BE A PART OF YOUR COMMUNITY!

JOIN THE HUNTINGTON BEACH PUBLIC LIBRARY VOLUNTEER PROGRAM

CHILDREN'S LIBRARY

Teen volunteers work year round. The library needs teens to clean, straighten and shelve books. Teens are also welcome to read aloud to children one-on-one or in small groups.

Additionally, through the Grandparents and Books program, volunteers read to children and assist at regular children's events.

In the summer, the library has additional teen volunteer opportunities during the Summer Reading Program. Applications for summer volunteers are available each year at the Children's Desk or online beginning May 1.

An orientation is held for prospective volunteers on the first Wednesday of each month at 4:00 pm.

CIRCULATION SERVICES

Shelving: Help organize, shelve and straighten books and Media materials, and perform routine shelf checks to ensure materials have been processed correctly. Knowledge of basic alphabetical and numerical filing is required.



Book Holds: Process books to be placed on the hold shelf for pick-up, and when needed, call patrons to remind them that their book is available to checkout. Volunteers will pull cancelled books, file hold slips and perform other duties that support the Circulation Services Desk.

An orientation is held for prospective volunteers on the third Wednesday of each month at 3:30 pm.

COMPUTER COACH

Volunteer Computer Coaches provide one-on-one assistance to the library patrons in

basic computer skills and internet use. Our volunteer computer coaches help patrons every day, whether it's helping a patron in establishing their first email account, a job seeker formatting a resume, or a student just beginning with word processing. Volunteers are also needed to design and teach computer classes.

FRIENDS OF THE CHILDREN'S LIBRARY

Joining the Friends of the Children's Library (FOTCL) provides a variety of ways to participate. This support group is dedicated to promoting children's interest in literature, reading and use of the library. They sponsor fun, educational and literary events for children that include: the Festival of Folktales, which kicks off the Summer Reading Program; an Annual Authors Festival; the Grandparents and Books program; and a special event, such as a magic or puppet show, each month. The FOTCL is instrumental in organizing the annual Taste of Huntington Beach, which is a major fundraiser for the Children's Library. The FOTCL holds an open meeting the first Friday of each month at 9:15 am at the Central Library.



FRIENDS OF THE LIBRARY

This volunteer group coordinates and manages fundraising projects that are essential to the library's book collection and programming. Please join them in supporting your library through:

General Membership

Become a member for a nominal fee.

The Friends Gift Shop Staff or assist in the general operations of the store.



Used Books Sales

Prepare, sort and price books at the Friends Workplace or staff the Used Books Sale desk.

HOMEWORK CLUB

With the supervision of the Homework Club Coordinator, volunteers will help elementary and junior high students complete homework assignments and improve their study skills.

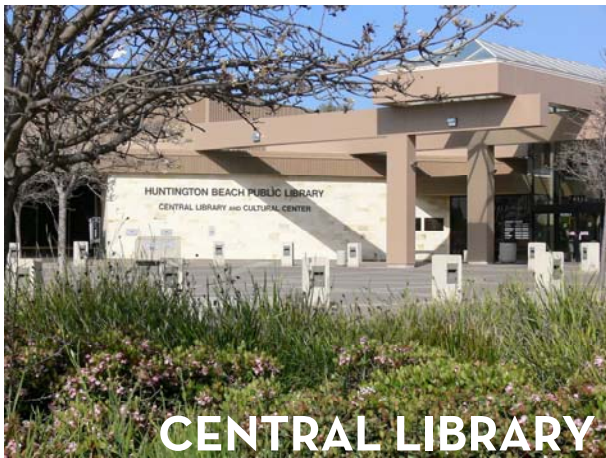


Homework Club is offered at various library locations and times during the week.

LITERACY PROGRAMS

Adult Literacy Services needs volunteers to help adults improve their basic reading, writing, and speaking skills. Literacy offers tutor training workshops at Central Library. After participants successfully complete the workshop, they are matched with adult learners for weekly two-hour tutoring sessions on a schedule to be determined by them.

The **Family Literacy** Program, based at Oak View Branch Library, needs volunteers to help parents learn to understand, speak, read and write English. Volunteers help parents reach many goals like reading with children, communicating with teachers or improving job skills. After attending a 15 hour tutor training workshop, volunteer tutors meet 1.5 - 2 hours weekly either one-on-one or with a small group of adults.



CENTRAL LIBRARY

BRANCHES

These special neighborhood libraries have an ongoing need for volunteers to help patrons locate materials, check books in and out, and shelf items.

Branches also welcome volunteers to help with the Homework Club and Grandparent and Books programs.

MAIN STREET BRANCH

525 Main St.
Huntington Beach 92648
(714) 375-5071



BANNING BRANCH

9281 Banning Avenue
Huntington Beach 92646
(714) 375-5005

HELEN MURPHY BRANCH

15882 Graham St.
Huntington Beach 92649
(714) 375-5006



OAK VIEW BRANCH

17251 Oak Lane
Huntington Beach 92647
(714) 375-5068

GET
involved



Huntington Beach Public Library
and Cultural Center
7111 Talbert Avenue
Huntington Beach, CA 92648
(714) 375-5114 | Fax (714) 375-5180
[www.hbpl.org]

**VOLUNTEER
OPPORTUNITIES**

**WITH THE HUNTINGTON BEACH
PUBLIC LIBRARY SYSTEM**



LIBRARY VOLUNTEERS CAN

- Connect with your community
- Meet new friends
- Learn new skills
- Provide valuable services
- Change a life!

