



Director of Citizenship Program



Position Overview:

Help new Americans become citizens!
The person in this exciting position will oversee a new library program helping new Americans prepare for the US Citizenship test in their native languages.

Responsibilities:

- Recruit and coordinate volunteers with fluent language skills (Mandarin, Spanish, Vietnamese)
- Mentor volunteers in providing one-on-one or small group preparation for the citizenship test
- Promote awareness of the services throughout the neighborhood area
- Train volunteers to teach citizenship curriculum.

Benefits:

- Satisfaction that you have changed the lives of residents of the community
- Opportunity to learn new skills

Training/Support Available:

- Assistance from staff to develop the program
- Orientation, training and support from library staff
- Library materials and resources
- The Library provides citizenships materials.

Qualifications:

- Strong ambition to serve the community
- Fluent in a language other than English.
- Experience supervising other volunteers
- Good person to person skills

Commitment:

- Twelve month commitment
- Meet regularly with staff to assess the program

Contact: