

### MESA PUBLIC LIBRARY VOLUNTEER PROGRAM GOALS

#### **Library Services:**

Online research and sales volunteers extend the value of tax dollars by providing additional funding for library programs, services and resources.

#### **Community & Personal Enhancement:**

Library volunteerism empowers individuals to reach their potential as productive members of the community and to make positive contributions to the quality of community life.

Library volunteers gain a sense of personal achievement by being an important part of the online book sales and research program.

#### **World Citizenship Values:**

Reusing and recycling books conserves energy, helps the environment, reduces pollution, slows global warming and lowers waste products in landfills. Recycling helps to sustain the earth's overall health and keep the air, water and land clean.

### LESSON 3: ASSESSING THE CONDITION OF A BOOK

#### **DURATION:**

1 HOUR (DEPENDING ON SIZE OF GROUP)

#### **OBJECTIVES:**

VOLUNTEERS WILL BE ABLE TO:

1. Accurately assess the condition of a book.

#### **MATERIALS:**

- Online Book Sales and Research Manual (AMAZON.COM'S BOOK CONDITIONS page)
- 5 Used books in a variety of conditions for each volunteer.
- Pen or pencil and paper for taking notes.
- Sample books that exemplify each condition.

#### **LESSON 3: ASSESSING THE CONDITION OF A BOOK**

##### **DEMONSTRATION:**

Demonstrate for the volunteer how to inspect a book properly. Flip through the pages and implicitly look for flaws (like those mentioned on page 2 of the manual). Use proper vocabulary to describe parts of the book.

Give the volunteers the "AMAZON.COM BOOK CONDITIONS" page. Read with them starting with "new" and show them examples of books that exemplify each condition.

##### **ACTIVITY:**

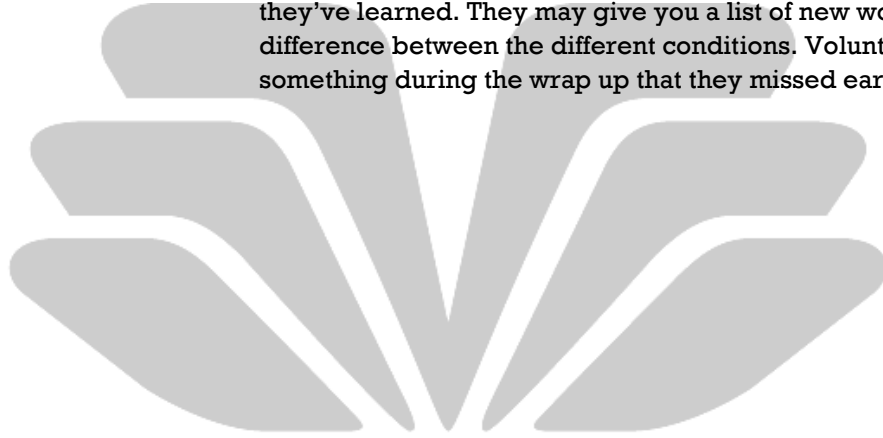
Ask the volunteer to find five books in a variety of conditions from the research carts. Using "AMAZON.COM BOOK CONDITIONS" as a reference, take a few minutes to assess the condition of each book. In small groups - volunteers take turns explaining and justifying their assessment of the condition of their books. Together, come to a consensus about the accuracy of the condition. Write the condition on a post it note

Recycling and reusing books provides jobs for people in the community.

and place on each book. These books will be used again in an upcoming lesson.

**WRAP UP:**

Take the last five minutes of class to ask the volunteers, “What have you learned today?” Notice, here, that you’re not the one telling them what they’ve learned. They may give you a list of new words, or explain the difference between the different conditions. Volunteers may learn something during the wrap up that they missed earlier.



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PUBLIC LIBRARY