

BERKELEY PUBLIC LIBRARY

Volunteer Job: Digital Storytelling Special Project

Importance of Position: To help the library continue the work of the *Transforming Life After 50* project after the grant period expires; assist library staff and patrons produce digital stories or specialized workstations.

Qualifications:

- Good oral communication skills
- Friendly, patient, and out-going demeanor
- At ease with all ages and types of people, including a wide range of socio-economic backgrounds and computer skills
- Willing and able to follow directions
- Experience with digital storytelling technology

Work environment:

- Electronic classroom at Central Library

Responsible To:

- Jef Findley, Reference Department

Responsibilities:

- Assists staff in setting up digital storytelling workstation
- Provides individual assistance for patrons to learn the technologies to transform their written story scripts into digital stories

Training Provided:

- Orientation to library and library policies
- Volunteer must already be familiar with digital storytelling procedures, methods, and software

Benefits of Volunteering:

- Opportunity to increase skills in using library-related technology
- Satisfaction of providing a much-needed service to the library and the community
- Assist in the production of first-person histories of great value to future citizens and scholars
- Chances to meet new people and help others
- Opportunity to work in a pleasant environment

Time Commitment: Varies depending upon patron participation level

Length of Time: Minimum 3-4 months commitment

Grounds for Termination:

Failure to follow directions and adhere to library policies and procedures; unacceptable customer service; failure to fulfill time commitment

Contact Person: Patricia Nagamoto, Volunteer Coordinator, 510-981-6146

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